

**TOWN OF PHILADELPHIA
OCTOBER 8, 2014 – BOARD MEETING**

Present: Supervisor: Cheryl Horton, Clerk: Cheryl Reed, Highway Superintendent: Mike Freeman, Council Members: Sandra Carpenter, Bob Watson Sr., Sky Weaver, Assessor: John Kiechle, Bob Kuba representing the Philadelphia Town Planning Board and Watertown Daily Times: Gordon Block.

Absent: Council Member: Ron Spicer and Bookkeeper: Gary Mack.

At 5:30 P.M. Supervisor Horton called the meeting to order, followed by Prayer and Pledge.

Minutes were read prior to the meeting. Sandra made a motion to accept the minutes as written. Sky seconded this motion. All were in favor, motion carried.

Due to the absence of Bookkeeper, Gary Mack, Supervisor Horton read the Monthly Financial Report aloud. Council Members signed this report as their approval of said report.

October Vouchers for the General Fund #307 to #341 totaled \$15,853.31 and Highway Vouchers #176 to #196 totaled \$109,756.95 General and Highway Vouchers were reviewed and signed by Town Council Members.

Town Clerk Report:

1. Very busy with Sporting License sales.
2. Office work has been very demanding.

Highway Report:

1. Mike asked that the Town Board approve a resolution for a lower speed limit sign. **(Please see attached resolution).**
2. Work is completed on Elm Ridge Road.
3. Speed zone sign is up on Irish Avenue near the railroad tracks.
4. Will be done hauling sand by Thursday, October 9th.
5. Salt delivery starts on approximately November 1, 2014.
6. Mike asked that the Town Board approve a resolution for transfer on monies in the Highway Account. **(Please see attached resolution).**

Recycling Report:

1. Plan to pave recycling parking lot.
2. Nearly ready to send a load of cardboard.
3. St. Pauly's Drop Box for clothing, bedding, etc. is doing very well. Received first check from St. Pauly's for September.

Council Member, Sky Weaver said that the arrival and placement of the St. Pauly's Drop Box had been included in the Bodman Memorial Newsletter.

Clerk Reed stated that she had the flyer for acceptable items that may be placed in St. Pauly's Drop Box put on the Town Web-site.

Council Member Sky Weaver asked Hwy. Supt., Mike Freeman about recyclables that were dropped off by an Indian River School District employee. He feels that this individual needs to assist Recycling Employee, Kristie Baker unload these deliveries. Sky has been approached by recycling customers who have witnessed Kristie working alone to unload these recyclables. Mike will speak to Noah Pryor regarding this issue.

At 6:00 P.M. Supervisor Horton called for a recess.

At 6:00 P.M. Supervisor called the Public Hearing regarding the Sub-division Control Law to order. Bob Kuba, spoke briefly about the summary of changes. Supervisor Horton asked if there were any questions. With no more comments or questions Supervisor Horton closed the meeting at 6:05 P.M. **(Please see attached resolution)**

At 6:05 P.M. Supervisor Horton reconvened the Town Board Meeting.

CEO Report:

1. Building and Zoning Permits issued to Casey and Bridget Carpenter for installation of Solar Panels to home located at 34115 US Rte. 11
2. Zoning Permit to Henry Wagler for a Pole Barn on property located on 31495 Co. Rte. 20.

Cemetery Report:

1. September Meeting was cancelled due to lack of business
2. Flag Pole needs attention. With heavy rain and winds the pole is leaning.

Park Report:

1. Water has been turned off for the winter.
2. Eagles and planters have been moved inside.
3. Gazebo, pavilion and storage building have been painted and sealed.
4. New, larger markers have been purchase for walk ways.
5. Portable bathroom will be picked up by Relief Rental sometime during the week of October 6th.

Building Report:

1. Fire Alarm System has been installed. Included with the Fire Alarm System are three panic buttons. There will be one for:
 - a. Town Supervisor's Office/Board Room
 - b. Town Clerk's Office
 - c. Court Room

At 6:15 P.M. Supervisor Horton called for a recess.

At 6:15 P.M. Supervisor Horton called the Public Hearing regarding the Zoning Fees Schedule Revisions. After a review of the revisions, there were no questions therefore Supervisor Horton adjourned the meeting at 6:20 P.M. **(Please see attached resolution)**

Assessor's Report:

1. Loss of Time Warner Cable Services for three days.
2. A new Modem and rewiring were needed to solve the issue with Time Warner.
3. Trouble with Fax Machine.
4. Still receiving several Senior Citizens and Veteran's Exemptions.

At 6:30 P.M. Supervisor Horton called for a recess.

At 6:30 P.M. Supervisor Horton called the Public Hearing regarding a Local Law to override the Tax Cap to order. After a brief discussion, the Local Law was approved. **(Please see attached resolution)** Hearing adjourned at 6:35 P.M.

At 6:35 P.M. the regular Board Meeting was resumed.

Supervisor Horton reported that Town Bookkeeper, Gary Mack will be retiring 12/31/14. Court Clerk, Helen Tyler has consented to replace Mr. Mack beginning 01/01/2015. There will be a need to purchase an Enhanced Municipal Accounting Package and a new computer to be used only for Town Accounting. All Town of Philadelphia accounting work can be done at the Town Office Building. Supervisor Horton has suggested that some funds to help with the cost of the Accounting Package and computer could be taken from the Town Supervisors appropriation A-1220.2 and Contingency appropriation A-1990.4. Council Member Bob Watson Sr., suggested that the Town Board Contractual Monies in appropriation A-1010.4 could be used also. **(Please see attached resolution)**

Supervisor Horton handed out the Jefferson County Dog Report. Many towns are upset with the cost increase and the lack of services these towns receive from Jefferson County Dog Control.

An Exemption Impact Report Town Summary for the Town of Philadelphia was given to all Board Members and Line Item Budget Explanation Report prepared by Supervisor Horton was also handed out. The Line Item Explanation Report lists changes deemed necessary for the 2015 Town Budget.

Supervisor Horton asked that Board Members chose a date for a Budget Workshop Meeting. This Budget Workshop is scheduled for October 24, 2014 @ 2:30 P.M.

At 6:52 P.M. Supervisor asked if there were any further comments or questions. There were none. Sandra made a motion to adjourn. Sky seconded this motion. All in favor, meeting adjourned.

Respectfully submitted,
Cheryl Reed, Town Clerk

**TOWN OF PHILADELPHIA
NOVEMBER 6, 2014**

Present: Supervisor: Cheryl Horton, Clerk: Cheryl Reed, Hwy. Supt.: Mike Freeman, Council Members: Sandra Carpenter, Bob Watson Sr., Sky Weaver, Assessor: John Kiechle and Bookkeeper: Gary Mack

At 5:30 P.M. Supervisor Horton called the Board Meeting to order followed by prayer and pledge.

Minutes were read prior to the meeting. Ron made a motion to accept the Budget Workshop Minutes. (Oct. 24, 2014 @ 2:30 P.M.) Bob seconded this motion, all were in favor, motion carried.

The Regular Town Board Meeting Minutes of October 8, 2014 @ 5:30 P.M. were also read prior to the meeting. Sandra made a motion to accept the minutes as written. Sky seconded this motion. All were in favor, motion carried.

Gary Mack read the Monthly Financial Report aloud. Council Members signed this report as their approval of said report.

November Vouchers for the General Fund #342 to #381 totaled \$22,047.01 and Highway Fund Vouchers #197 to 222 totaled \$18,958.86. General and Highway Vouchers were reviewed and signed by Town Council Members.

Town Clerk Report:

1. Getting ready for Tax Collection.
2. Sold one Cemetery Plot.

Highway Report:

1. Plows are ready for winter.
2. Work on Childs road is done for the fall season. Plan to continue work in the spring.
3. Road Markers are in place.
4. Will be cutting some trees down on Sandy Hollow Road if weather allows.
5. Supervisor Horton read a repair list sent from New York Municipal Insurance Reciprocal.

Recycling Report:

1. Load of Cardboard sent out.
2. Two loads sent to Kimco.
3. Paving of a portion of the Recycling Driveway is done.

Assessor's Report:

1. VanTech Development/Solar Farm.

Website Report:

1. Frieda Kent has historical pictures for site.

At 6:10 P.M. Supervisor Horton called for a recess of the Regular Board Meeting.

At 6:10 P.M. Supervisor Horton called the Public Hearing regarding the 2015 Town Budget to order. A worksheet reviewing the Budget Workshop Changes from the Tentative to the Preliminary Budget, were discussed. **(Please see attached changes)**

Also discussed at the Public Hearing was Helen Tyler's request for her salary to include work done every month on District Attorney Night.

At 6:25 P.M. Supervisor Horton asked if there were any further comments or questions. With there being none the Public Hearing was adjourned.

At 6:26 P.M. the Regular Board Meeting was called back to order.

Supervisor Horton asked for permission to attend the Annual Meeting of the Association of Towns on 2/15/15 to 2/18/15. **(Please see attached resolution)**

Supervisor Horton asked that the Town Board approve her as delegate to represent the Town of Philadelphia at the Annual Association of Towns Meeting on 2/15/15 to 2/18/15. **(Please see attached resolution)**

Supervisor Horton asked the Town Board to audit the Town Books before Helen Tyler starts as Town Bookkeeper on 1/1/15. Bob Watson suggested that a Certified Public Accountant do a full audit. The Town Board agreed this would be in the best interest of the Town. Accountants and prices will be considered in the near future.

Supervisor asked for a motion to accept the 2015 Town Budget. Bob made a motion to accept, seconded by Ron. A roll vote was called. **(Please see attached resolution)**

At 6:37 P.M. Supervisor asked if there were any more issues or comments to be made. There were none. Sandra made a motion to adjourn, Ron seconded this motion. All were in favor, meeting adjourned.

*Respectfully submitted,
Cheryl Reed ~ Town Clerk*