

**TOWN OF PHILADELPHIA
BOARD MEETING
MARCH 13, 2019 @ 5:00 P.M.**

Present: Supervisor: Cheryl Horton, Town Clerk/Tax Collector: Cheryl Reed, Highway Superintendent: Mike Freeman, Council Members: Sandra Carpenter, Deborah LaMora, Bob Watson, Ron Spicer and Assessor: John Kiechle.

At 5:00 P.M. Supervisor called the meeting to order, followed by Prayer & Pledge.

Minutes: for the February Board Meeting were read prior to the meeting. Sandra made a motion to accept the minutes as written and Ron seconded this motion. All were in favor, motion carried.

Financial Report: Supervisor read the January 2019 Financial Report aloud. Council members sign report as their approval of said report.

Clerk Report:

1. Second Notices for the 2019 Town & County Tax Collection period were mailed February 28. Full payments will be accepted until March 15, 2019 at which time tax collection will conclude.
2. There were 89 Second Notices.
3. Tax Settlement with the Jefferson County Deputy Clerk will be March 22, 2019 @ 10:00 a.m.
4. Given approval of participation into the NYSEDR (New York State Electronic Death Registration) by NYS Dept. of Health.
5. Will be viewing Webinar regarding the Electronic Death Registration Virtual Training Session on April 11, 2019 at which time Clerk's Office will be closed.
6. Will be purchasing a new Laptop soon. Current computer is now over 7 years old and it is essential for me to update.
7. Registered 10 people to attend the 30th Annual Tug Hill Conference on March 28, 2019.

Highway Report:

1. Maintenance on equipment being done when not plowing or sanding.
2. Working on NYS DOT Snow Reports. (Conditions, time plowing, etc.)

3. Trip to Albany on March 6th and 7th to attend Advocacy Days and rallying for CHIPS (Consolidated Highway Improvement Program) was educational. Not likely to receive an increase in CHIP's Funding this year.

Recycling Report:

1. Check received from St. Pauly's in the amount of \$60.32 has been received.

CEO Report: No report at this time.

Cemetery Report:

1. Fence at Childs Falls Sunrise Cemetery is raised due to frost and wetness. Plan to repair when weather allows.

Buildings Report:

1. Supervisor traveled to Stewart's Signs Business in Cape Vincent, NY to inquire about a sign to be made and posted in front of the Town Offices to replace the one damaged in a windstorm.
No final decision on total cost or down payment amount has been reached.
2. Town Highway Employees will build a cement base at the time a new sign is acquired.

Assessor Report:

1. Discussed Residential Assessment Ratio and its correlation to housing sales.
2. Assessment of Solar Panels.

Supervisor's Meetings:

1. 2/16/19 to 2/20/19 Annual NYSAOT (New York State Assoc. of Towns.
2. 3/07/19 Meeting with Phil Hughes Superintendent of the Dept. of Public Works for the Village of Philadelphia and Jennifer LaMora, Village Clerk to discuss the renewal of the Intermunicipal Agreement regarding Water District 1. A draft Water Contract was reviewed, and suggested changes were noted. Future meeting(s) will bring forth progress and an agreeable settlement on a final contract.
3. 3/08/19 w/Stewart's Signs.
Supervisor handed out an Invitation from the Indian River Fire Dept. pertaining to their Annual Philadelphia Fireman's Banquet on March 30, 2019 at the Philadelphia Fire Hall. Cocktail Hour from 6:00 P.M. to 7:00, Dinner to follow at 7:00 P.M. Disc Jockey from 9:00 P.M. to 1:00 A.M.

At this time Supervisor called for an Executive Session. Clerk Reed, Hwy. Superintendent: Mike Freeman and Assessor: John Kiechle were excused from the meeting. Executive Session convened at 6:05 P.M. Bob Watson made a motion to come out of the Executive Meeting at 6:10 P.M. Sandra made a motion to adjourn the regular Town Board Meeting and Ron seconded. All were in favor, meeting adjourned at 6:15 P.M.

*Respectfully submitted,
Cheryl Reed ~ Town Clerk*

Clerk: _____

Date: _____