

**TOWN OF PHILADELPHIA  
BOARD MEETING  
JANUARY 10, 2018 @ 5:30 P.M.**

**Present:** Supervisor: Cheryl Horton, Clerk/Tax Collector: Cheryl Reed, Hwy. Supt: Mike Freeman, Council Members: Sandra Carpenter, Bob Watson, Ron Spicer and Assessor: John Kiechle.

**Absent:** Council Person: Deborah LaMora.

At 5:30 P.M. Supervisor called meeting to order, followed by prayer and pledge.

**Minutes:** December 2017 Minutes were read prior to the meeting. Sandra made a motion to accept the minutes as written. Ron seconded this motion. All were in favor, motion carried.

**Financial Report:** for December 2017 was read aloud by Supervisor. All board members signed this report as their approval of said report.

**Clerk/Tax Collector Report:**

1. Tax Collection is going smoothly.
2. Busy updating information for
  - a. NYS Comptroller's Office, NYS Association of Towns, NYS Town Clerk's Association, NYS Association of Tax Collectors and Receivers, etc.
  - b. Jefferson County Municipal Offices'/Board of Elections, etc.

**Highway Report:**

1. Busy plowing roads.
2. PESH – (Public Employee Safety Health) visited. There are a few updates needed and there will be a follow up inspection.

**Assessor Report:**

1. Lose of home on Sand Street due to fire.

Supervisor Horton handed out an information packet on the subject of changing from a Board of Elected Assessors to a single Assessor and asked that all review this packet for discussion at the February 14, 2018 Town Board Meeting.

**WGS Housing Assessment Challenge – (Please see attached resolution)**

**Court Report:** Justice Court Fund Town and Village Court Ranking Report for the 2014 Calendar Year was handed out and these areas were highlighted upon:

1. Town of Philadelphia Court
  - a. Ranking in Jefferson County - 615;
  - b. Yearly total of fines and fees - \$79,212.50

- c. Amount due NYS - \$52,970.00
- d. Amount due Jefferson County - \$4,131.00
- e. Town of Philadelphia - \$22,111.50

Supervisor will be attending the Annual Meeting of the Association of Towns in NY City on February 17<sup>th</sup> through February 19, 2018.

At 6:40 the Oath of Office was read to Town Council Members: Sandra Carpenter, Ronald Spicer and Assessors: John Kiechle and Tamrica Brown. The aforementioned individuals repeated their Oath and signed the Oath of Office Book.

At 6:50 the Supervisor asked if there were any further questions or comments. With there being none, Sandra made a motion to adjourn. Ron seconded this motion, all were in favor, meeting adjourned.

*Respectfully submitted,  
Cheryl Reed ~ Town Clerk*

The following resolution was offered by Ron Spicer and seconded by Deborah LaMora who moved its adoption.

**RESOLUTION: 2018-02 – STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS.**

**WHEREAS:** The New York State and Local Retirement System/Office of the NYS Comptroller have requested a corrected Standard Work Day and Reporting Resolution for Elected and Appointed Officials and

**WHEREAS:** Supervisor, Horton completed the initial resolution and has all information pertaining to this issue, has agreed to complete a corrected resolution and

**WHEREAS:** this resolution upon completion will be posted for thirty (30) days on the Town Clerk's Board located at the entrance of the Town Offices and

**WHEREAS:** following the thirty (30) day posting, will be mailed to the NYS Comptroller's Office/NYS and Local Retirement System in Albany, NY

**THEREFORE BE IT RESOLVED:** a corrected Standard Work Day and Reporting Resolution for Elected and Appointed Officials will completed by Supervisor, Horton, posted for the required 30 days on the Town Clerk's Bulletin Board, at the entrance of the Town Office. Upon the completion of the posting requirement, the aforesated resolution will be mailed to the NYS and Local Retirement System in Albany.

This resolution was adopted per the following roll vote:

|                    |         |
|--------------------|---------|
| Supervisor Horton: | abstain |
| Council Members:   |         |
| Sandra Carpenter:  | aye     |
| Deborah LaMora:    | aye     |
| Bob Watson Sr.:    | aye     |
| Ronald Spicer:     | aye     |

I do hereby attest the above resolution was adopted by the Philadelphia Town Board on February 14, 2018.

Town Clerk: \_\_\_\_\_  
Date: \_\_\_\_\_ { SEAL }